HOW CAN I BENEFIT FROM CCTE?

**STEP 1: PROPER REGISTRATION TO TURKISH DATABASE**
All members of your family should have ID numbers with “99” from the Directorate General of Migration Management (DGMM) and your current address should be registered in MERNIS.

**STEP 2: VISIT TO SASFs or TRC Service Centers**
One of the members in your family above 18 years old should apply for CCTE at Social Assistance and Solidarity Foundation or TRC Service Center in the area where you are registered.

**STEP 3: APPLICATION TO THE CCTE PROGRAM**
Give the DGMM ID cards of all your family members to the officials at the SASF or TRC SC. Fill in correctly the application form and submit it to the SASF or TRC SC officials.

**STEP 4: INFORMED CONSENT DOCUMENT**
In order for your data to be inquired by the system automatically, all the members of your family above the age of 18 and residing at the same address as you should sign the «Informed Consent Document».

**STEP 5: ELIGIBILITY ASSESSMENT**
Local Board of Trustees will give the decision for the application as soon as possible depending on the workload. Meanwhile, visits by SASF workers to your house may take place in order to verify the information in your application form.

**STEP 6: ANNOUNCEMENT OF APPLICATION OUTCOME**
Applicants will be notified through SMS messages with the mobile number registered in the system or informed by SASF workers.

**STEP 7: REGULAR ATTENDANCE TO SCHOOL**
Being assessed as eligible is not sufficient for regular payment:
- **If you want to receive payment regularly, your child should not miss school more than 4 days in a month.**

**STEP 8: ISSUING OF KIZILAYKART**
You will be issued a KizilayKart and asked to get your card from a Halkbank branch (an informative SMS will be sent to your mobile).

**STEP 9: PAYMENT**
Cash will be sent to KizilayKarts every two months (usually January, March, May, July, September and November) as long as the family remains eligible for the program and the child goes to school regularly.

EXTENSION OF CONDITIONAL CASH TRANSFER FOR EDUCATION (CCTE) PROGRAM TO SYRIANS AND OTHER REFUGEES

The CCTE program is a national social assistance program implemented by the Ministry of Family and Social Policies since 2003. Foreigners residing in Turkey (Syrian families under temporary protection or other refugees), who are assessed as eligible can also benefit from the CCTE support for every month that their child attends school regularly. Children attending Temporary Education Centers can also benefit from CCTE.

Families receive cash every two months as their children attend school regularly.

1. **WHO IS ELIGIBLE FOR THE CCTE PROGRAM?**

Application is open to all families regardless of their nationality. The eligibility criteria are the same for every applicant:
- All members of the family must be registered in Turkey;
- The family must not have any regular income at the time of application including no high value or income generating assets;
- No member of the family must have social security; and
- The family must have at least one school-going child at the time of application.

The extension of the CCTE program to Syrians and other refugees is made possible through financial support from EU’s Directorate General for European Civil Protection and Humanitarian Aid Operations, the Bureau of Population, Refugees, and Migration (PRM) of the US State Department and the Government of Norway.
2. HOW CAN I BECOME A BENEFICIARY OF THE CCTE PROGRAM?

Prior to making the application for the CCTE program, **foreigners not already registered in Turkey** must first do the following:

1. Go to the Provincial Office of Migration Management to get a “99” ID number for all members of your family; and
2. Go to the Sub-Provincial Office of Population and register your family’s current address in the MERNIS database.

One of your family members should then go to the Social Assistance and Solidarity Foundation (SASF) or a Turkish Red Crescent (TRC) Service Center (SC) in the area where you are registered. He or she should be above 18 years old.

**Once at the SASF or TRC SC:**

- Please present the Directorate General of Migration and Management (DGMM) ID cards of all your family members to the officials;
- Fill in correctly the application form and submit it to the SASF or TRC SC officials;
- Usually the mother of the child/children will be defined as the primary cardholder for the CCTE program. However, for Syrians and other refugees applying/benefiting from the ESSN program as well as the CCTE program, a common primary cardholder will be defined for both programs. This may be the mother, father or another adult in the household;
- Please sign the documents presented;
- Results of the application will be shared within 3 months.
- You will also be notified on the status of your application through SMS message to your mobile number registered in the system.

3. MY APPLICATION FOR THE CCTE WAS SUCCESSFUL; NOW WHAT?

- **KızılayKart** from Halkbank will be issued in the name of the family member who applied for the program;
- Please note that if you already hold a **KızılayKart**, you will continue using the same card.
- You will be notified about all the processes through SMS messages to your mobile number registered in the system.

4. HOW MUCH CASH WILL I RECEIVE AND WITH WHAT FREQUENCY?

- Payments in the CCTE are made per school-going child per school month.
- The cash will be transferred to your **KızılayKart**.
- The transfer will be done once every two months (usually in January, March, May, July, September and November) as long as you remain eligible for the CCTE and your child keeps attending school regularly.
- The amount of cash you will receive in any payment period depends on the gender and the classes of the school-going children in the family:

<table>
<thead>
<tr>
<th>Gender</th>
<th>From</th>
<th>To</th>
<th>Grade</th>
<th>Amount/month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boys</td>
<td>Kindergarten</td>
<td>8th Grade</td>
<td></td>
<td>35 TL/month</td>
</tr>
<tr>
<td>Girls</td>
<td>Kindergarten</td>
<td>8th Grade</td>
<td></td>
<td>40 TL/month</td>
</tr>
<tr>
<td>Boys</td>
<td>9th-12th Grades</td>
<td></td>
<td></td>
<td>50 TL/month</td>
</tr>
<tr>
<td>Girls</td>
<td>9th-12th Grades</td>
<td></td>
<td></td>
<td>60 TL/month</td>
</tr>
</tbody>
</table>

- The amount of cash received in a certain payment period depends on the school attendance of the child in preceding months. This means, the payments will only be made for months in which s/he attends school regularly.

- For example, meet AMIRA, she is a girl attending 3rd grade in Primary School.

**Scenario #1**

When Amira has **attended school regularly** in both of the 2 previous months assessed:

- [Image: A school with a label showing 2 months regular attendance]
- Month 1: 40-TL  
- Month 2: 40-TL

**The family will get 80-TL in that payment period: 2 months x 40TL= 80-TL**

**Scenario #2**

When Amira has **attended school regularly** in 1 of the 2 previous months assessed:

- [Image: A school with a label showing 1 month regular attendance]
- Month 1: 0-TL  
- Month 2: 40-TL

**The family will get 40-TL in that payment period: 1 month x 40TL= 40-TL**

**Scenario #3**

When Amira has **attended school regularly** in neither of the 2 previous months assessed:

- [Image: A school with a label showing None of the months regular attendance]
- Month 1: 0-TL  
- Month 2: 0-TL

**The family will get 0-TL in that payment period: 0 month x 40TL= 0-TL**

In addition to these monthly amounts, you might get extra support at the beginning of school terms.

As the above scenarios show:

**You will continue receiving regular CCTE payments if your child attends school regularly every month.**

Please remember your child should not miss school more than 4 days in one month.